



Danish American Center

3030 West River Parkway South ♥ Minneapolis, Minnesota 55406
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a bridge to Danish heritage

Request for Hall Rental Lease

Date of Event

Nature of Event

Meeting Presentation Reception Class or Workshop Party Dinner
 Luncheon Wedding Retreat Food Served Alcoholic Beverages served
 Live Music Recorded Music Dancing Other activity – describe _____

Member Nonprofit organization Non-member

Number of people attending

Who is your audience?

How are you informing people about the event?

Contact Name

Organization Name

Address

Email

Phone

Set up Date time

Guest arrival time

Event start time

Event end time

Clean up end time

Total hours

If you know the name of the space you would like to rent, check:

Atrium Patio Grounds Dining Room Danebo Lounge Kitchen
 Kaffestue/Tivoli Living Room South Porch West Conference Room
 North Commons Classroom

Other Needs:

Microphone & stand TV with podium Dishes & Linens

DAC rents space for private events only. You may not charge guests to attend events.

Submit this completed application to the DAC Office and we will contact you.